# PRIVACY POLICY BETA-I & BETA-I BRASIL

## PRIVACY NOTICE

This is the privacy notice for Beta-i and Beta-i Brasil contact forms or managed websites. - For program specific Privacy Policy or Terms & Conditions please check the links available on the program website footer.

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**Beta-i** is a "one-stop-shop" for innovation and entrepreneurship. We help new and established businesses grow by offering 360° innovation services, running education & open innovation programs, launching startup accelerators, organizing events, promoting investment and hosting great collaboration spaces at our hub.

Recognized as one of Europe's leading innovation promoters and for having one of the world's most active startup accelerators, since 2010 we have received +5000 startup applications to our programs and accelerated over 850 startups, that have raised +65M with 14.000+ people attending our events.

We are committed to respecting the privacy of users of our websites. The following statement explains how we may use the personal information we collect from you in connection with your use of our Website. Any reference to we, us or our in these terms is a reference to Beta-i or Beta-i Brasil

## APPLICABILITY OF THIS NOTICE

1. This notice applies to any person accessing our Website. This notice does not apply to participation in the program itself, which is governed by separate terms which are present in the Footer of the specific program website (check the program Terms & Condition and Privacy Policy).

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# **Personal Information**

In the course of using our Website, completing and submitting a form you may provide us with personal information about you such as your name, address, date of birth, telephone numbers (including mobile number) and email address (personal information).

- 1. We are committed to protecting your privacy and will only use your personal information in accordance with applicable data protection legislation, including the General Data Protection Regulation (as supplemented by the Data Protection Act 2018).
- 2. To properly complete our form we require you to provide some basic data about yourself. This is information that we consider necessary or desirable so that we can properly consider your request. If you do not agree to us holding this information about you, please do not complete a form submission.
- 3. In completing the form you may choose to provide further information about yourself, team members or other associated people. It is entirely your decision as to whether you provide this type of information to us and you should only provide this information if you are comfortable with us storing it and using it to process your application as described in this privacy notice.
- 4. You are entitled by law to ask for a copy of your personal information at any time. You are entitled to ask us to correct or update your personal information at any time by contacting us at the address above.

## Personal information relating to other people

- 1. Through the submission of information using our contact form, you may provide us with personal information relating to other individuals, such as team members or other people involved in your business or business idea.
- 2. Where you do provide us with personal information relating to other people, it is essential that you: a) inform those people that you will be providing their personal information to us; b) provide them with a copy of this notice so that they are aware of how their personal information may be used and their rights in respect of it; and c) obtain their written consent (for example by way of email) to you providing the information to us.

3. By submitting information relating to other people, you agree to indemnify us for any claim, fine or penalty that we may suffer (including any associated costs or expenses that we incur) as a result of your failure to comply with paragraph above.

## Uses made of the information

- 1. We (and our representatives) may use your personal information as follows: a) to perform our obligations in respect of the handling of your information request, including: b) registering you on our databases; c) sending you information to participate in a program; and d) making arrangements with you to attend and participate in a program;
- 2. Where you have expressly consented to us doing so, including responding to any enquiry that you submit to us (whether via our Website enquiry form or otherwise);
- 3. Where it is necessary for compliance with legal obligations, including for record keeping and regulatory compliance purposes; and
- 4. Where we otherwise have a legitimate interest in doing so, including:
- a) promoting the program, to increase awareness of the program, our products, services and brands and your business;
- b) updating you on relevant programs in addition to the one applied for, to promote awareness of those programs and encourage applications;
- c) ensuring that our Website is presented in the most effective manner for you and your computer and tracking your use of the Website through use of cookies and log files to provide a positive user experience and improve and increase usage of our Website; and d) notifying you about a change to our Website or the application process to ensure the effective administration of the application process.
- 5. We may also contact you regarding investment or commercial opportunities that we consider may be of interest to you. We work with a wide range of companies and investors and, where it considers that a company or investor it is working with might be interested in learning more about you and your business or business idea it may pass non-personal information (such as information about your business) onto that company or investor. We do this because it is in our (or the relevant company's or investor's) legitimate interests to pursue promising business opportunities.
- a) If that company or investor is interested in learning more about you then we may request your permission to pass your personal information onto that company or

investor but will not pass your personal information on unless and until you have agreed to this.

- b) If you do not want us to contact you or pass your personal information on you can "opt out" by contacting us as described.
- c) Non-personal information that you submit may also be used for analytical or reporting purposes and anonymized reports may be published or otherwise provided to third parties.
- d) Where our processing of your personal data is based on consent, you have the right to withdraw this consent at any time, which you may do by contacting us.
- e) Please note however that the withdrawal of your consent will not affect any use of the data made before you withdraw your consent.

# **Disclosure of your information**

- 1. We (and our representatives) may disclose your personal information to third parties:
- a) to be able to reply to your request;
- b) if we determine that such disclosure is necessary in connection with any investigation or complaint regarding your use of the Website-

# Retention, UPDATING AND REMOVAL OF YOUR PERSONAL INFORMATION

- 1. Where you provide us with personal information during the course of your usage of the Website, we may retain this information for future use, including:
- a) to speed up your future use of the Website and form;
- b) for record keeping and compliance purposes;
- c) for informing you about upcoming programs;
- d) for exercising our rights set out in the application terms; and/or
- e) to contact you about investment and commercial opportunities that may arise in future.
- 2. The duration for which we retain your personal information will differ depending on the type of information and the reason why it was submitted. However, in some cases personal information may be retained on a long-term basis: for example, personal information that we need to retain for legal purposes will normally be retained for at least six years in accordance with usual commercial practice and regulatory requirements.
- 3. You are responsible for ensuring that the personal information that we hold about you is accurate and up-to-date, and you should check it on a regular basis.

- 5. You may in certain circumstances be entitled to request the erasure of personal information that we hold on you. To make a request of this nature, please contact us, providing full details of the personal information you want to be erased and the reason(s) for your request. We will consider all requests upon receipt and confirm to you whether we are able to agree to your request.
- 6. Please be aware that the erasure of personal information that we hold about you may affect our ability to provide the Website and/or process your requests and in some cases our acceptance of an erasure request may require us to cease considering any non replied requests.

#### Cookies

- 1. Certain parts of the Website use "cookies" to keep track of your visit and to help you navigate between sections. A cookie is a small data file that certain websites store in your device's memory when you visit such websites. Cookies can contain information such as the pages you have visited. The only personal information a cookie contains is information that you have personally supplied.
- 2. We may use cookies on the Website to enable us to deliver content that is specific to your interests and gives us an idea of which parts of the Website you are visiting and to recognise you when you return to the Website. Reading cookies does not give us access to other data in your device's memory and our Website will not read cookies created by other websites that you have visited.
- 3. You may refuse to accept cookies by activating the setting on your browser which allows you to refuse the setting of cookies. If, however, you select this setting you may be unable to access certain parts of the Website. Unless you have adjusted your browser settings so that it will refuse cookies, our system will issue cookies when you access the Website.
- 4. Please note providers of third-party content may also use cookies over which we have no control. We have no control over cookies placed on your device by F6S.

## LOG FILES

- 1. In common with most websites, our Website logs various information about visitors, including internet protocol (IP) addresses, browser type, internet service provider (ISP) information, referring / exit pages and date / time stamp.
- 2. We may use this information to analyse trends, administer the Website, track your movement around the Website and gather broad demographic information.
- 3. We have no control over log files created by F6S.

## RESPONSIBILITY FOR OTHER THIRD-PARTY WEBSITES

1. Our Website may, from time to time, contain links to and from other websites. If you follow a link to any of these websites, please note that these websites have their own privacy notices and that we do not accept any responsibility or liability for these notices. Please check these notices before you submit any personal data to these websites.

## **ISSUES AND COMPLAINTS**

- 1. In the unlikely event that you have any concerns about how your personal information is being used, please contact us. This includes situations where you want to request the rectification or erasure of your personal information, restrictions to be placed around how we use your personal information, or to object to a particular use.
- 2. If you make a complaint about our handling of your personal information, it will be dealt with in accordance with our complaints handling procedure.
- 3. In the first instance your complaint will be reviewed by one of our employees (depending on which of us you make your complaint to) within 28 days.
- 4. If you are dissatisfied with the response to our initial review you may request that your complaint be escalated, in which case it will be passed to a senior person within the relevant business who will review your complaint and the initial response and provide a further response within 28 days of your request to escalate the matter.
- 5. We will endeavor to provide a full response within the relevant review period. However, in some cases further investigation may be necessary.
- 6. If we cannot provide a final response within the relevant review period then we will provide an initial response acknowledging your complaint, explaining the reason for the

delay and giving an estimate as to when a full response can be provided, and will aim to provide that full response as soon as we reasonably can following the expiry of the relevant review period.

7. If we are unable to resolve your complaint after you have escalated it to a senior person you may make a complaint to Comissão Nacional de Protecção de Dados's website at <a href="https://www.cnpd.pt/english/index\_en.htm">https://www.cnpd.pt/english/index\_en.htm</a>

# Changes to the privacy notice

- 1. We reserve the right to alter this privacy notice at any time. Such alterations will be posted on the Website by us (if you have submitted an application we will also send you a copy of the updated notice using the details you have provided to us).
- 2. It is important that you read any alterations as and when they are posted on the Website by us and should you object to any alteration, please contact us.

# Contacting us

1. If you have a general query about this notice or the handling of your personal information, or if you have an issue regarding the use or retention of your personal information by please contact the our Data Protection Officer at Beta-i, Av. Duque de Loulé 12 7°, 1050-090 Lisbon, Portugal or by email at eduardo.couto@beta-i.com.

## **FURTHER** information

- 1. We hope that the contents of this privacy notice address any queries that you may have about the personal information we may hold about you and how we may use it. However, if you do have any further queries, comments or requests, please contact us.
- 2. Whilst this privacy notice sets out a general summary of your legal rights in respect of personal information, this is a very complex area of law. More information about your legal rights can be found on the Comissão Nacional de Protecção de Dados's website at <a href="https://www.cnpd.pt/english/index\_en.htm">https://www.cnpd.pt/english/index\_en.htm</a>